WATERSTONE WAITLIST APPLICATION POLICY

The Waitlist is for applicants who want to put a rental home on hold and are willing to wait for the next available unit, or preleasing for a later time.

Rental rates are subject to change, but you will be locked into the current rate for up to 3 months from your application date; After that period you will be subject to any rate increases.

• •	it a completed application, a \$40.00 ap oward your security deposit at move in	•		•
If your application is	not approved, the \$100.00 hold fee w	ill be refunded, and your i	name will be remo	oved from the Waitlist.
Арр	licant must provide an estimated time	e for their move in and flo	oor level (if applic	cable):
	earliest MI date-latest MI date)	Floor level: 1	2 3 (please circle o	Any one)
•	meet all specifications and locations pe ble in your time frame. The \$100.00 h within your specified time	old fee is non-refundable	if a unit SIZE & lev	
\$100.00 hold fee bein	be made to meet your preferences and get forfeited and your name removed from 00.00 hold fee will be required and you	om the Waitlist. If you cho	oose to remain on	
to occupy the assigne	ntal home, your name will be removed d unit on the assigned date. If you cho be required and you will be placed at t	ose to remain on the Wait		•
	ou to a unit of your desired floor plan a hold fee will be refunded. Once you ar	•		
•	move in date fall 3 months after your or to permanent placement. No addition			vill be re-
	By signing below, I understand ar	nd agree to the On Site \	WaitList policies	
Signature	Print Print	Date	Time	
Signature	Print Print	Date	Time	
Property/Grouping				

2411 Wave Rock Way						Is Applican	t a(n):		Lease Holder?		
www.waterstor PH: 865-888-828									_Occupant? Guarantor?		
		WA'	TERSTO	NE APP	LICAT	ION F	OR R	ENTA	L		
<u>Last Name</u>	<u>Firs</u>		Middle	Birth date		License No. 8			IN# or I-20# or DS-20-19#		
E-mail Address * required	at move in						Cell / Da	ytime Phone &	& Work Phone		
				Other / Occupa	ants						
(1)		Age _		(2)				Age _			
(3) Expected Move-in Date	Do you	Age _ have a pet?	Prood	(4) , Weight, Gender In	afo.	* a not foo and	l owner's con	Age _	uired for move-in		
Expected Move-III Date	□ Yes	No No	Бісец	, weight, dender h	ijo	u pei jee unu	owner s con	sent will be req	uli eu joi move-in		
Will you, your co-applicant or	4	ts reauire anv speci	al Accommodations	?							
Part I				F	Resident Hist	•					
Present Addres	SS	C	ity	State	Zip	How Long?	A	Applicant (Are	a Code) Home Phone	ءِ ا	ate
M	0 Add	resent Landlord o	Wt C-			,			Mandala Danna and	Lease term	Move-in Date
Name	& Address of P	resent Lanaiora o	r mortgage co.		∐ 0wn	L	andlord Pho	пе	Monthly Payment	Pase	ove
Previous Addre	ess	С	ity	State	☐ Rent	How Long?		Land	ord Phone]	iΣ
					•						1 1
Have you e	ever been liste	d as a resident or	occupant with Wa	terstone Partners	, LLC or any of	their apartme	ent commun	ities? (circle	one) YES NO		
please list the address and d	lates.: Address	:			D	ates:					
Part II				ment History - I	Please provid			Year			
Applican	t Employed By		Position I	Held/Dates		Superviso	r's Name		Hours per week		
Ac	ddress		City	State	Zip	Su	pervisor Ph	one	Salary/Wages		
			oity	State	2p		,		\$/		
Previous	Employment		Position I	Held/Dates		Supervisor's I	Vame & Title	?	Hours per week		ne_
	11		6:1	Ct. 1			, pi		G 1 /W	l ti	Hold Date/Time
Ac	ddress		City	State	Zip	Su	pervisor Ph	one	Salary/Wages	Rent Amount	Date
Part III				Additional/Sup	lomontal Inc	omo Inform	nation	1	Φ/	Pent	lold
	ıch as child sup	port, alimony, or se						e included for	qualification hereunder.		
Source:			_		Amount of \$			Per	_	vln	
Source:			_		Amount of \$!	Per	_	se C	
Part IV			. ,		Auto Infor		,			ice L	
Number of Vehicles on		Dlagge Cwasfier	Do you have any	recreational vehi	icles such as v	ans, boats, m	otorcycles	? (circle one) YES NO	<u>O</u>	
Property		Please Specfiy:		Liganga Plata No.				Ctata			
Auto No. 1 - Description				License Plate No.				State		l t	me.
Auto No. 2 - Description				License Plate No.				State		Hold Amount	Agents Name
										l P	ent
Emergency contact			e-mail address					(Area code)	Phone	H P	Ag
former) and any lender.	All such infor	mation hereon, ar	nd released as auth	norized above, will	be kept confid	ential. Applic	ants repres	ents that the in	l loan, employer (present and nformation set forth on this nt between both parties.		
Management. Such sum is	not a rental pa	yment or deposit	amount. In the ev		n is approved o	or disapprove	d, this sum v	will be retaine	t which is acknowledge by d by Management to cover the ement.		
GOOD FAITH HOLDING understand this deposit decides to decline my app	FEE: I hereby t can be applied plication, the M	y deposit \$d d towards paymer anagement will re good faith holding	with Management of my security defund this good fai	nt as a good faith he leposit of \$the holding fee to m	nolding fee in co when I take ne in full. I und on. If I cancel <i>a</i>	onnection wit possession of erstand if I ca fter 48 hours	h the rental the apartm nncel this ap	application. I ent/home. If fo plication with	f my application is accepted, I or any reason Management in 48 hours of the date here remises on the agreed upon	<u> </u>	
the event that the unit doe	es not become	available due to c	ircumstances beyo	ond Waterstone Pa	ortners, LLC co	ntrol, my hold	ing fee will	be fully refund	r applies. I understand that in led and Waterstone Partners, rhich is suitable to my needs.	Total Deposit	Address
	Applicant's	Sianature					Dat			Updat	ted 03/29/18 JAF

RENTAL QUALIFYING PROCEDURES

Waterstone Partners, LLC supports The Fair Housing Act as amended, prohibiting discrimination in housing based on race, color, religion, sex, national origin, disability, familial status, sexual orientation, and gender identity.

APPLICATION FEES

ANY PERSON OVER THE AGE OF 18 IS REQUIRED TO COMPLETE AN APPLICATION AND PAY A \$40.00 APPLICATION FEE. EACH APPLICANT WILL GO THROUGH A FULL RESIDENT SCREENING PROCESS MEETING THE GUIDELINES.

QUALIFING GUIDELINES

1. INCOME:

Total combined monthly income of all qualified applicants must be at least three times the amount of the monthly rental rate. Verification required in the form of supervisor or pay stubs. If currently unemployed, last year's tax return indicating income meeting the income requirements and a savings account balance equal to six month's rent is required. If employed less than 6 months, a savings account balance equaling (6) month's rent must be verified. Student loans will be considered as income and will be included to qualify.

2. SELF EMPLOYED/RETIRED/DISABLED:

Applicants must provide either photocopy of tax papers from previous year, financial statement from certified public accountant, photocopies of three most recent bank statements showing proof of ability to pay rent for the term of the lease or meet the income requirements as listed in item #1.

3. EMPLOYMENT:

Applicant must be employed by the same employer for no less than six months. Should a prospect have recently changed employment, they must have six months prior verifiable employment with the same employer, as well as, current verifiable employment. Recent graduates with first full time employment or military personnel will have six month requirement waived.

3. CREDIT:

Credit history is described as, but not limited to the following:

- a. The absence of credit shall not adversely affect an applicant
- **b**. The address that appears on the credit report must match the rental application or discrepancy verified.
- c. All monies owed to prior landlords must be paid in full.
- **d**. Medical related credit and/or student loans will be excluded from the credit qualifications.
- e. Personal bankruptcy must be closed, paid or discharged and will require a guarantor or additional deposit equal to one months rent.
- f. Foreclosure of real estate a guarantor or an additional deposit equal to one months rent plus the original deposit.
- g. Negative credit exceeding 20% of total reported credit and total collections exceeding \$500.00 will result in automatic denial.
- h. Negative credit exceeding 20% of total reported credit OR total collections exceeding \$500.00 will required a guarantor or an additional deposit equal to one months rent.
- i. An I-20 or DS-20-19 or ITIN number will be accepted in lieu of a social security number. WRITTEN DOCUMENTATION REQUIRED

4. RENTAL HISTORY:

- a. Six months verifiable residence history is required.
- **b.** First time renters: the absence of rental history or unverifiable rental history, will require a guarantor.
- c. No negative rental history will be accepted and/or forcible detainers.
- **d.** No more than four (4) rental payments in previous twelve (12) months resulted in late pays or NSFs.

Note: If you have rented at any of our communities as a resident or occupant and had a forcible detainer filed, lease termination or an unresolved or outstanding balance, your application will be rejected.

5. **GUARANTOR**:

A lease guarantor will be accepted for applicants whose income, credit, length of employment, and length of rental history does not meet the qualifications. Guarantors will not be accepted for negative rental history,

no verifiable income, or unclosed bankruptcies. Guarantors must meet all eligibility requirements listed herein.

6. INFESTATION:

Applicant agrees that if current or previous residence had a bedbug or other vermin infestation that all personal property (including furniture, clothing and other belongings) has been treated by a licensed pest control professional and agrees such items are free of further infestations.

7. OCCUPANCY STANDARDS:

One Bedroom-no more than three (3) persons -Two (2) Vehicles Two Bedroom-no more than five (4) persons - Two (2) Vehicles Three Bedroom-no more than nine (6) persons - Three (3) Vehicles **NOTE**: We offer no assigned parking. Front door or close proximity parking can't be guaranteed.

8. PETS:

Up to two pets with no weight limit (excluding non-domestic animals) per rental unit will be accepted with a \$300.00 non-refundable pet fee (1-pet) \$500.00 (2-pets) plus \$30.00 monthly pet rent per pet. Breed restrictions listed on Pet Policies. Management has the right to deny any pet at their discretion.

10. CRIMINAL HISTORY:

We will conduct a criminal background check on each person who intends to occupy the premises. The application will be rejected if the records show a history of any of the following. For the purposes of this application, a "conviction" includes any conviction, guilty plea, Alford plea, no contest plea, or any final adjudication other than "not guilty".

- **a.** Any drug-related conviction for manufacturing, trafficking, or distribution of an illegal substance during the past seven (7) years unless documentation can be provided from a private or public agency of complete rehabilitation for at least two (2) years;
- **b.** Any felony conviction during the past seven (7) years involving property damage, injury to persons, or failure to pay amounts owed for which restitution has not been made:
- **c.** Any misdemeanor convictions during the past five (5) years involving property damage, injuries to persons, or failure to pay amounts owed for which restitution has not been made.
- "Please note-this property may be within 1,000 feet of a school, publicly owned daycare or licensed daycare facility. If you believe you may be restricted from residing in such proximity to one of these facilities, please consult with the appropriate authority prior to submitting an application or signing a lease.

Our decisions are based on the information provided by a third party verification service at the time of application. We are not responsible for inaccurate information obtained.

I have read	l, understand,	, and received	l a copy of	the Statement	of Rental
Qualifying	Procedures.				

Signature	Date
8	_ ```

<u>Utility Requirement</u>: <u>Utility Requirement</u>: Electric and water service must be established in resident's name. Resident must be provided written verification to Management on or within 48 hrs. of move-in date. Additionally, proof of rental insurance, minimum \$100,000 liability, is required prior to move-in date.





Waterstone Apartments Employment Verification Form

Refurn Form	
Fax: 865-888-8388	
Attention:	

*Note to Applicant: Please sign and Date the Bottom of this form ONLY

Applicants FULL Name:			
Supervisor Name			
Supervisor Contact #:			
Applicant's Position:			
Length of employment:			
Salary: \$	MONTH YEAR (circle	e one)	
Length of Time Holding Current Title:			
Is this position full-time or part-time?	III-time Part-time		
If part-time, how many hours per week	?		
Is this position temporary?			
Other Remarks:			
			_
Signature of employer		Date	
Phone Number		_	
Address		-	
City	State Zip	- 0	
I hereby authorize and request my employer	_	rmation, which is necessary in de	etermining eligibility for
	housing.		
Signature of Applicant		 Date	

2411 Wave Rock Way Knoxville, TN 37932 Office - 865-888-8288

Waterstone Apartments Rental Verification Form

Return To: Lacey Becker Fax - 865-888-8388

lbecker@waterstonehardinvalley.com

*Note to Applicant: Please provide information for 1st section ONLY. Signature is required for completion.

Applicant's FULL Name:		
Address of apartment/house rented	l:	
Name of Property Supervisor:		Phone:
Dates applicant rented from you:	From: To:	What is/was applicant's rental payment amount?
Has applicant given proper notice to	o vacate? YES NO (circle one)	Will applicant be breaking their lease agreement? YES NO (circle one)
How many people reside/resided w	rith applicant?	
1. <u>Rent Payment:</u>		
a. Is resident currently up-to-do	ate with rental payment? YES NO	(circle one)
b. Has applicant ever been late	e paying rent? YES NO (circle o	one) If YES, how often?
c. Did applicant ever have NSI	F/returned payment? YES NO (d	circle one)
d. Have you ever begun evictic	on proceedings for non-payment? Y	ES NO (circle one)
2. <u>Caring for the Unit:</u>		
a. Does/Did the resident have	pets? YES NO (circle one) Hov	w Many? Pet Violations?
		cle one) If YES, did applicant pay for the damages? YES NO (circle one)
c. Will/Did you keep any of th	ne security deposit? YES NO (cire	cle one) Why/Why Not?
d. Does/Did the resident have	any insect infestation? YES NO	(circle one) If YES, was there completion of extermination? YES NO (circle one)
3. <u>General:</u>		
a. Does/Did applicant permit p	persons other than those on the lease	to live in the unit? YES NO (circle one)
b. Does/Did applicant interfere	e with the rights and quiet enjoyment	of other residents? YES NO (circle one)
c. Does/Did applicant create c	any physical or social hazards to the	unit or to other residents? YES NO (circle one)
d. Has applicant ever given yo	u any false information? YES NO	(circle one) If YES, explain:
e. Would you rent to this appli	cant again YES NO (circle one)	If NO, explain:
COMMENTS:		
Signature of Landlord	Date	Phone number
L hereby guthorize gr	ad request my landlord to furnish the	above information which is necessary in determining eligibility for housing.
Thereby domonize di	a request my randicia to forms the	abo o monador madro necessary in determining engining for nousing.
	Signature of Applicant	DATE



Please Provide all information below. Signature is required for completion Name of Pet Owner______ Apartment/unit number_____ Home Telephone number______ Work Telephone number______

Required

 $\begin{array}{c} Please\ attach\ photo\\ here \end{array}$

*Photo must be of the FACE/HEAD and must be clear

	<u> </u>	et Informati	on	1	
Pets Name	Breed Description	Is this a Mix	xed Breed?	Age	<u>License or I.D. #</u>
		Yes	No		
		Yes	No		
Resident's Previous	Address *REQUIRED*				
Name of Landlord o	r resident manager:				
Address:			Pho	ne:	
	UIRED* r resident manager:				
Pet Insurance					
Name of Insurance (Company/Agent:				
Address:			Pho	ne:	
Pet Emergency Care	taker				
Name and Relations	ship to owner:				
Address:			Pho	ne:	

Signature of pet owner _______Date: _____

Accepted by: ______ Date: _____

Waterstone Partners, LLC Pet Policies

Owner/Management agrees to allow two pets within a leased property, providing the resident and pet owner agree to meet the following terms and conditions, without exception:

A. Screening/Registration

Pet owners must complete a Pet Application and Registration form before occupying the apartment. No application will be approved by the Owner, without a clear, current photograph or each pet, attached. Management has the option to deny any pet at their discretion, based on application information, and photograph provided.

B. Permissible Pets

- Only the pet(s) listed and described below on the Pet Application is authorized under this agreement.
- 2. The following breeds, and any pet sharing a bloodline (mixed) with the following breeds, are strictly prohibited:

American Pit Bull Staffordshire Terrier American Bulldog Doberman Pinscher Rottweiler Chow Great Dane Presa Canario Akita Alaskan Malmute German Shepherd Siberian Husky Any Mastiff Breed Amstaff Bulldog Wolf Hybrid

** PLEASE COMPLETE ALL BREED INFORMATION, IN FULL, AS REQUESTED ON APPLICATION PAGE **

- 3. Snakes, Ferrets, Chickens, Rats, Pigs, and Rabbits are strictly prohibited.
- 4. Only two domestic pets will be allowed per home.

C. Restrictions

- 1. Resident warrants that the pet(s) is housebroken. Resident also warrants that the pet(s) has no history of causing physical harm to persons or property, such as biting, scratching, gnawing, etc., and further warrants that the pet(s) has no vicious history or tendencies.
- 2. Pets shall not be kept, bred or used for any commercial purpose.
- 3. Pets must be confined to the pet owner's apartment, must not be allowed to roam free and may not be tied unattended in any common area.
- 4. Pets in transit are to be carried, restrained by a leash or placed in an animal carrier. **NO EXCEPTIONS**
- Persons who walk pets are responsible for immediately cleaning up after their animals, and discarding securely bagged pet droppings. NO EXCEPTIONS
- 6. Cat litter may not be disposed of in toilets. Nor may any pet waste be dropped down trash chutes unless securely bagged.
- 7. Pet owners are responsible for any damage to the common elements caused by their pets. Any damage caused by cleaning chemicals or other such materials used in an attempt to remedy said damage is also the full responsibility of each pet owner.
- 8. No pet shall be allowed to become a nuisance or create any unreasonable disturbance. Examples of nuisance behavior for the purpose of this paragraph are:
 - a. Personal injury or property damage caused by unruly behavior.
 - b. Pets that make noise continuously and/or incessantly for a period of 10 minutes or intermittently for ½ hour or more to the disturbance of any person at any time of day or night.
 - c. Pets in common areas who are not under the complete control of a responsible human companion, and on a short hand-held leash or in a pet carrier.
 - d. Animals that relieve themselves on walls or floors of common areas.
 - e. Animals who exhibit aggressive or vicious behavior.
 - f. Pets that are conspicuously unclean or parasite-infested.
- 9. Feeding, caring for, or otherwise aiding stray animals is prohibited. Injured or stray animals shall be reported to the local animal control authority for pick-up.
- 10. All Residents on attached lease shall indemnify, hold harmless, and defend Owner, and agents against all loss or liability, judgments, expense (including attorney's fees), or claims by third parties for any injury to any persons or damage of any kind whatsoever caused from Resident pet(s).
- 11. Birds must be caged properly. Fish aquariums are limited to 50-gallon capacity. Damage caused by leaky aquariums will not become 2411 Wave Rock Way, Waterstone Partners, LLC or RML Construction, LLP responsibility. A limit of (2) two caged birds is permitted. Birds and fish are excluded from the pet fees and pet rent
- 12. Resident will provide adequate and regular veterinary care of pet(s), ample food and water, and will not leave unattended for any undue length of time. Resident will diligently maintain cleanliness of sleeping and feeding areas.
- 13. It is further understood and agreed that if efforts to contact the Resident are unsuccessful, the Landlord or Landlord's agents may enter Residents home if reasonable cause to believe an emergency situation exist with respect to the pet. Example: include abuse, abandonment, or any prolonged disturbance. If it becomes necessary for the pet to be put out to board, any and all cost will be the Residents sole responsibility.
- 14. Resident agrees to permit Landlord to professionally fumigate the premises including grounds (if any) for fleas, and ticks and clean carpet during occupancy or post occupancy if necessary at a competitive price at the Residents expense.

D. Enforcement

- 1. There will be a *non-refundable* pet fee upon the animal's move-in, as follows: \$300.00 for first pet, \$200.00 for second pet.
 - ** Please be aware that the non-refundable pet fee in no way limits tenant's liability for damages. Monthly Pet Rent: \$30.00 per month, per pet.
 - ** The monthly pet rent does not apply towards any damages; it is a fee and is not a deposit.
- Any owner, resident or managing agent personnel observing an infraction of any of these rules shall discuss the infraction in a neighborly fashion with the pet owner in an effort to secure voluntary compliance.
- 3. Management also has the authority to assess and collect fines for violations of the house rules pertaining to pets, and to assess and collect the amount(s) necessary to repair, or replace, damaged areas or objects.
- 4. Damages to the exterior or interior of the premises including, but not limited to: grounds, flooring, walls, trim, finish, tiles, carpeting or any other fixture; caused by pet, will be the full responsibility of the Resident to pay for the full cost involved to repair or replace to its original condition.

Should a non-approved or unaccounted for pet be discovered, whether permanent, temporary, or visiting, the resident is subject to an immediate \$600.00 penalty fee, per pet. Additionally, \$60.00 pet rent will be added to your monthly rent total, for each pet found.

*Management has the right to deny any pet at their discretion. Should non-documented pets be found, they are still subject to approval and RESIDENT may be asked to remove the pet(s).

Resident does hereby agree and understand to meet the above standards and conditions. It is understood that if negligence is found, owner/management reserves the right to revoke all agreements regarding pets.

Т	he undersigned here	by agree to the Pet F	Policies, and assure t	that NO PET will resi	de, or visit, leased re	esidence.
initial	initial	initial	initial	initial	initial	initial

CRIME FREE AGREEMENT

In consideration of the execution or renewal of a lease of the dwelling unit identified in the lease, Owner and Resident agree:

- 1. Neither Resident, nor any member of the Resident's household or guests or other persons affiliated with Resident, shall engage in criminal activity, including drug-related criminal activity, on or near the said premises. "Drug-related criminal activity" means the illegal manufacture, sale, distribution, use, or possession with intent to manufacture sell, distribute, or use of any illegal substance, including any controlled substance (as defined in Section 102 of the Controlled Substance Act {21 U.S.C. 8002}).
- 2. Neither Resident, nor any member of Resident's household or guests or other persons affiliated with Resident, shall engage in any act intended to facilitate any criminal activity, including but not limited to drug-related criminal activity, on or near the said premises.
- 3. Neither Resident, nor any member of Resident's household or guests or other persons affiliated with Resident, shall permit the dwelling unit to be used for, or to facilitate, criminal activity, including but not limited to drug-related criminal activity, regardless of whether the individual engaging in such activity is a member of the household, or otherwise.
- 4. Neither Resident, nor any member of Resident's household or guests or other persons affiliated with Resident, shall engage in the unlawful manufacturing, selling, using, storing, keeping, or giving of an illegal substance, including any controlled substance, as defined in state or local law, at any locations, whether on or near the dwelling unit premises, or otherwise.
- 5. Neither Resident, nor any member of Resident's household or guests or other persons affiliated with Resident, shall engage in any illegal activity, including prostitution, criminal street gang activity, threatening of intimidating, assault, including but not limited to the unlawful discharge of firearms, on or near the dwelling unit premises, or in any breach of the lease agreement that jeopardizes the health, safety, and welfare of the Owner or management, their respective agents or employees, or of any other resident, or involving imminent or actual serious property damage as defined in applicable state of local law.
- 6. VIOLATION OF THE ABOVE PROVISIONS SHALL BE A MATERIAL AND IRREPARABLE VIOLATION OF THE LEASE AND GOOD CAUSE FOR IMMEDIATE TERMINATION OF TENANCY. A single violation of any provision of this added addendum shall be deemed a serious violation and a material and irreparable non-compliance. It is understood that a single violation shall be good cause for termination of the lease under KRS 383.660, unless otherwise provided by law, proof of violation by a preponderance of evidence.
- 7. Resident shall be responsible for any and all damage caused to the dwelling unit or grounds due to a violation of any provisions of this Addendum. Such damages shall include, but not be limited to, costs of repair and restoration of the dwelling unit or grounds, fines that may be imposed as a result of illegal activity, court costs and attorney fees incurred with respect to any matter related to any activity which could be deemed a violation of this Addendum, any diminution of value or income to the premises due to a violation of this Addendum, and any other damages of costs incurred by Owner as a result of a violation of this Addendum.
- 8. In case of conflict between the provisions of this addendum and any other provision of the lease, the provisions of the addendum shall govern.

Please Print

9.	This LEASE ADDENDUM is incorporated into the lease executed or renewed this day between Owner and Resident.

Date

Applicant Signature